



## JOB VACANCY LISTING – October 1<sup>st</sup>, 2017

### A COMPLETED EMPLOYMENT APPLICATION IS REQUIRED FOR CONSIDERATION

A résumé may accompany an application but will not be accepted as a substitute. Applications can be completed in the Computer Lab of the Human Resources Office, located in Building “A” of our Ortiz Campus, at 2789 Ortiz Avenue, Fort Myers, FL 33905 (Office hours: 8:00 A M-4:30 PM, Monday-Friday)

OR by visiting our company website: [www.saluscareflorida.org](http://www.saluscareflorida.org)

Completed applications may be submitted via E-MAIL: [apply@saluscareflorida.org](mailto:apply@saluscareflorida.org) or via FAX: (239) 418-0094

SALUSCARE IS AN EQUAL OPPORTUNITY EMPLOYER AND  
A DRUG / TOBACCO-FREE WORKPLACE.

WE PARTICIPATE IN E-VERIFY

BI-LINGUAL APPLICANTS ARE ENCOURAGED TO APPLY.

*Licensed and partially funded by: Florida Department of Children & Families. Partially funded by: Central Florida Behavioral Healthcare Network, Lee County Government, United Way of Lee County, US Department of Housing & Urban Development, US Substance Abuse & Mental Health Services Administration (SAMHSA) and Florida Department of Corrections.*

## ORTIZ Campus

### ADMINISTRATION

#### **\*VICE PRESIDENT OF ADMINISTRATIVE SERVICES (1-FY)**

**Supervisor: Stacey Cook-Hawk**

**DUTIES:** We are seeking a dynamic, creative and passionate leader who is and demonstrates compassionate and exceptional commitment to the patients we serve. This position will provide support and supervision to the Facilities Department, and Dietary. Additionally, this position will provide strong contract management oversight through the development of contract management tools, templates, methods and processes for effective contract implementation and monitoring. This position is responsible for building a bridge between the clinical world and administrative service through the development of infrastructure, system and processes that facilitate communication and business flow.

**QUALIFICATIONS:** Requires a Graduate degree in health care, business, public administration or related field. Requires 8 years of senior management experience in the health care field. Past experience must include regulatory compliance and overseeing the daily operations of a fast-paced clinical/medical operation. Must be competent in the use of Microsoft Office (Word, PowerPoint, and Excel) and must possess the ability to attain and maintain competency with company specific software. Must demonstrate excellent oral and written communication skills; contractual fluency; excellent understanding of business complexities; the ability to work in a fast paced, demanding, deadline-driven environment and the ability to manage multiple projects at one time. Must be self-motivated and able to work autonomously. (9/3)

## ADULT COMMUNITY SERVICES

### **\*REFERRAL COORDINATOR (1-FT)**

**Supervisor: Dushun Beckford- Torres**

**DUTIES:** The Referral Coordinator will be responsible for completing phone screenings for internal and external referrals daily, will also screen patients face to face in acute care and outpatient settings, including crisis unit detox facility. The Referral Coordinator will ensure that referral forms are completed and distributed for assignment and that all referral screenings and services provided are documented in the electronic health records systems timely. Must be willing to follow through consistent exercise of discretion and judgment within the context of Adult Case Management policies and procedures, related training and supervision.

**QUALIFICATIONS:** Requires a Bachelor's degree from an accredited university or college with a major in counseling, social work, psychology, criminal justice, nursing, rehabilitation, special education, health education, or a related human services field (a related human services field is one in which major course work includes the study of human behavior and development) and (1) One year of full time or equivalent experience working with adults experiencing serious mental illness. Computer skills in windows operating system required. Training Requirements: Completed or agrees to complete AHCA-approved mental health targeted case management training within three months of initially providing Medicaid services. Must be certified within 6 months with Florida Certification Board Targeted Case Manager Certification. Must possess a valid Florida driver's license, current auto insurance, a reliable vehicle and a good driving record. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. (7/16)

### **\*SUBSTANCE ABUSE CASE MANAGER (1-FT)**

**Supervisor: Dushun Beckford Torres**

**DUTIES:** Works with consumers with substance abuse or co-occurring disorders in an effort to effectively link them to needed resources, coordinate such resources as necessary, and monitor the implementation of such. Examples of such resources may include, but not limited to, recovery oriented support systems, psychiatric services, substance abuse therapy and treatment services, housing, financial, vocational, connection to social activities and other resources as needed to promote independence and enhance daily living.

**QUALIFICATIONS:** Bachelor's Degree in a human service field from an accredited college or university and (1) one year experience working with adults with substance abuse disorders and / or mental health disorders. Co-occurring experience preferred. Must possess a valid Florida driver's license, a good driving record, current auto insurance, and a reliable vehicle. Must be proficient in Windows-based computer operating system. Requires ability to attain competency with the company electronic medical record and use it effectively within required timeframes. (10/1)

## CHILDREN'S ACTION TEAM

### **\*CLINICAL MANAGER (1-FT)**

**Supervisor: Jessica Plazewski**

**DUTIES:** *Annual Salary has been increased! Also, this position includes differential pay over and above the recently increased salary.* This position oversees and coordinates the administrative and clinical aspects of the Children's Community Action Team. A highly unique position overseeing a dynamic and multi-faceted team of case managers, clinicians, mentors, and nurse who work with high risk children in the community. Maintains and develops positive working relationships with stakeholders in the community. Provide leadership and guidance to the team in order to improve level of functioning and appropriate levels of care for patients.

**QUALIFICATIONS:** Requires a Master's degree in Behavioral Health Sciences, such as psychology, mental health counseling, social work, art therapy or marriage and family therapy. Must have an active license issued by the Florida Board of Clinical Social Work, Marriage & Family Therapy or Mental Health Counseling. Requires a minimum of (3) three years of experience working with children or adolescents with behavioral health needs **and** a minimum of (1) one year supervisory experience. Requires a valid driver's license, current auto insurance, a good driving record and a reliable vehicle. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. (1/24)

## CHILDREN'S ACTION TEAM (contd).

### **\*THERAPEUTIC MENTOR** (*Accepting applications, but no current openings*)

**Supervisor:** Laura Guarino

**DUTIES:** *"This position includes a generous differential pay rate that it is over and above the regular rate of pay!"* This Therapeutic Mentor position works with children and adolescent with mental health diagnosis and / or co-occurring disorders. The Community Action Team is a group of dynamic individuals that offer comprehensive wrap around services including nursing, case management, therapy and therapeutic mentoring. Individuals serving in this position function by assisting in maintaining and increasing independence through Psychological Rehabilitation. This service is intended to restore the individual's skill and abilities essential for independent living. This would include but is not limited to training, education, mentoring and support, based on individualized assessment of the skill deficit. Additionally, this position works closely with the clinician to assist the patient in reaching their therapeutic goals. If you have a passion for working with this population and want to assist with high risk individuals in being diverted from out of home placement, then this position may be right for you!

**QUALIFICATIONS:** Requires a HS Diploma or equivalent with a Recovery Peer Specialist certification by Florida Certification Board **OR** a Bachelor's of Arts degree in a human services major, such as psychology, social work, education or vocation rehabilitation from an accredited college or university. Must be proficient in Windows based computer operating system. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. Requires a valid driver's license, current auto insurance, a reliable vehicle and a good driving history. (4/16)

## CHILDREN'S CASE MANAGEMENT

### **\*CHILDRENS CASE MANAGER** (*Accepting applications, but no current openings*)

**Supervisor:** Salvatore Romano

**DUTIES:** Coordinate community based mental health services. Maintain an average caseload of 20 patients. Must be able to perform duties in a variety of locations and settings. Comply with all statutory regulations. Assume an advocacy role for patients. Must be able to operate a motor vehicle during daytime and nighttime driving, and also a valid Florida driver's license.

**QUALIFICATIONS:** Requires a BA/BS degree from an accredited college or university with a major in counseling, social work, psychology, criminal justice or related human services degree and have at least (1) one year of full time experience working with children with serious emotional disturbances **OR** have a Bachelor's degree from an accredited university or college and three years fulltime experience working with children with emotional disturbances. Training Requirements: Possesses knowledge of available resources in the service area for children with serious emotional disturbances and comply with state and federal statutes, rules and policies that affect the target population. Completed or agrees to complete AHCA-approved mental health targeted case management training within three months of initially providing Medicaid services. Must be certified within 6 months with Florida Certification Board Targeted Case Manager Certification. Must be proficient in Windows operating systems. Must possess a valid Florida driver's license, current auto insurance, a reliable vehicle and a good driving record. Computer skills in windows operating system required.

## FACILITIES

### **\*FACILITIES TECHNICIAN IV (2-FT)**

**Supervisor:** Brian Uber

**DUTIES:** Light carpentry, electrical, plumbing, patch and paint. General building maintenance.

**QUALIFICATIONS:** Requires High School Diploma or equivalent. (1) One year related experience required. Requires a valid driver's license, current auto insurance, a good driving record and a reliable vehicle. (7/9)(7/16)

## FORENSIC

### **\*DIVERSION CASE MANAGER (1-FT)**

**Supervisor: Jamie Cojocari**

**DUTIES:** Identifies and facilitates diversions by offering viable alternative to incarceration/hospitalized through presentation/advocacy to court as appropriate; decisions made with special consideration of mental health law, individuals' needs available resources and safety of the community. Links individual to necessary services in the community.

**QUALIFICATIONS:** Requires a Bachelor's degree from an accredited university or college with a major in counseling, social work, psychology, criminal justice, nursing, rehabilitation, special education, health education, or related human service field (a related human service is one in which major course includes the study of human behavioral and development) and (1) One year of fulltime or equivalent experience working with adults experience serious mental illness. Must possess a valid Florida driver's license, a good driving record, current auto insurance, and a reliable vehicle. Must be proficient in Windows-based computer operating system.<sup>(9/24)</sup>

## OUTPATIENT PSYCHIATRY

### **\*SUPPORT SPECIALIST III (1-FT) & (1-PT 20hrs./wk. flexible hours good position for a student\*)**

**Supervisor: Debra Dilling**

**DUTIES:** Responsible clerical / administrative position that assist in the development of departments and flow with consistent follow through of assigned tasks. Will greet clients, check-in, check-out, schedule appointments in person and on the phone, verify insurance coverage, collect fees and use proper cash handling procedures, answer telephone calls, copy, file, fax, process mail and other basic office functions, run reports and create and respond to e-mail in a timely manner.

**QUALIFICATIONS:** Requires an HS diploma or equivalent. One (1) year or more of office experience with client contact. Excellent customer service, positive attitude, communication and organizational skills a must. Literacy in MS Word and Outlook. Must type 30 CWPM. Bi-lingual (English/Spanish) preferred. \*The part-time position requires strong computer skills and knowledge of Excel.<sup>(10/1)</sup>

## OUTPATIENT THERAPY

### **\*OUTPATIENT THERAPY MANAGER (1-FT)**

**Supervisor: Laurie Johnson**

**DUTIES: *Annual Salary has been increased!*** The Outpatient Therapy Manager is an exciting career opportunity to work with a creative, dynamic and exceptional clinical team at multiple locations. If you are innovative, committed and passionate about patient care; if you enjoy helping to facilitate change and increase levels of satisfaction and functioning for the people we serve in the mental health and substance abuse field; if you enjoy hard work in a fast-paced, fun, supportive, and performance-focused environment; and if it brings you a high level of satisfaction and joy to inspire a diverse group of 23 therapists or team mentors to grow and develop in their clinical expertise - this is an ideal position for you. SalusCare is a well-established, well-regarded, behavioral healthcare agency with an expansive service mix, rooted in the fiber of the Fort Myers, Lee County community. SalusCare is committed to obtaining and retaining the most talented professionals and offers a robust benefits package including fully paid or inexpensive health insurance benefits, 403B retirement savings plans with matching incentives and also an astonishing amount of paid time off.

**QUALIFICATIONS:** This position requires licensure as an LCSW or LMHC or Licensed Psychologist in the state of FL on a clear and active status. Requires five (5) years' of experience working with mental health, substance abuse and or co-occurring and two (2) years supervisory experience. The most efficacious candidate will also possess excellent customer service skills and have an upbeat positive attitude with exceptional communication and organizational skills to lead this dynamic, diverse and successful team. Literacy in MS Word, Outlook, and Excel are required for success in this position. <sup>(5/21)</sup>

## THERAPEUTIC BEHAVIORAL ON-SITE SERVICES

### **\*DIRECTOR OF COMMUNITY CLINICAL SERVICES (1-FT)**

**Supervisor: Jessica Plazewski**

**DUTIES:** Responsible for supervision management of all functions related to the delivery of quality behavioral health services for Community Actions Team, Therapeutic Behavioral On-Site, and Felony Drug Court programs. This position will ensure initial and ongoing training and mentorship of supervisory staff, inclusive of ongoing demonstration of enthusiasm, and passion for the work delivered by the staff, programs and agency at large. Develops a "seamless" patient continuum that supports a co-occurring and best proactive model of care while proactively shepherd the blending of Community Services programs.

**QUALIFICATIONS:** Requires a Master's degree in a human service field with five (5) years of relevant direct care experience and two (2) years of supervisory experience (experience may be concurrent). Must have LMHC, LMFT or LCSW licensure. Requires a valid FL driver's license, a good driving record and current auto insurance. Must be proficient in Windows-based computer operating system. Requires ability to attain competency with the company electronic record and use it effectively within required timeframes. (6/4)

## WELCOME CENTER

### **\*CUSTOMER SERVICE REPRESENTATIVE (1-FT)**

**Supervisor: Jeff Zerbe**

**DUTIES:** Must be able to provide excellent customer service. Have an ability to multi-task in a fast paced environment. Be a good listener, and be able to use the electronic scheduling tool. Must be able to maintain a professional demeanor and work well as a "team" member.

**QUALIFICATIONS:** Requires a HS diploma or equivalent and at least one year of office/clerical work experience with frequent customer contact **OR** an Associate's Degree with 6 months of successful work experience in any field. Must be able to effectively communicate with others from diverse cultural backgrounds, and must be able to type at least 30 CWPM. Bi-lingual (English/Spanish) preferred. (7/30)(9/24)

# **EVANS Campus**

## DETOX

### **\*CLINICIAN II/DISCHARGE PLANNER (1-PRN)**

**Supervisor: Elizabeth Garcia**

**DUTIES:** ***NO ongoing case load and NO driving required!!*** Intake and discharge planning activities for substance and co-occurring patients leaving the Detoxification unit/Acute Care Program. Will complete varying clinical assessments, provide psychosocial education individually and in groups, and will coordinate appropriate discharge plans with patients and their supports in the community.

**QUALIFICATIONS:** Requires a Bachelor's degree from an accredited university or college in social work, clinical psychology, counseling or a related human service field. CAP preferred. Requires one year of experience providing co-occurring mental health and substance abuse services. Bilingual (English/Spanish) preferred. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. (4/2)

### **\*LPN or RN (PRN)**

**Supervisor: Janet Michael**

**DUTIES:** Our nurses are simply the best and we have the statistics to prove it! If you are an RN or LPN and feel that you have what it takes to make a difference in the lives of our patients we would love to hear from you. The nursing responsibilities on the adult detox unit include admission assessments, medication administration using CIWA and COWS protocols, patient education, and ongoing documentation of patient status using our EMR, and working as part of a multi-disciplinary team to achieve best patient outcomes. Our preference is to promote from within and our staff retention is high. Come and talk to us about our extensive benefit package and our newly revised pay scale and shift differential for night shift.

**QUALIFICATIONS:** Requires a valid Florida RN **OR** LPN Licensure and Nursing Degree. Basic computer skills and good communication skills required. Previous detoxification experience and knowledge of substance abuse treatment modalities preferred. Requires the ability to attain competency with the company electronic medical records and use it effectively within the required time frames.

## DETOX (contd.)

### **\*SUPPORT SPECIALIST III (1-PRN)**

**Supervisor: Janet Michael**

**DUTIES:** Answer phones and greets visitors professionally. Runs reports, typing, filing and scheduling patient admissions and discharges using agency software.

**QUALIFICATIONS:** Requires a HS Diploma or equivalent. Requires One 1 year of medical office experience required. Must have the ability to communicate both in writing and verbally. Proficient in Word, Excel and Outlook. Prefer knowledge of co- occurring disorders. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. (8/20)

## DRUG COURT

### **\*CLINICIAN III (1-FT)**

**Supervisor: Jennifer Staple**

**DUTIES:** Highly responsible professional position providing group and individual therapy to adult patients involved in the Lee County Felony Drug Court program. Attains and maintains a working knowledge of 12 core functions of addictions and 12-Step Programs. Applicant should have sound decision making skills; with the ability to give appropriate recommendations to the Court for treatment. Must have the ability to keep chart in compliance and maintain contact with referral sources.

**QUALIFICATIONS:** Requires a Master's Degree from an accredited university in a human services field required; /CAP (preferred). One (1) year experience facilitating groups and individual therapy. Knowledge of substance abuse required; knowledge of legal system preferred. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames; must be proficient in windows based computer operating system. Requires a valid driver's license, current auto insurance, a reliable vehicle and a good driving record. (7/9)

## INFORMATION SERVICES

### **\*DATA SPECIALIST (1-FT)**

**Supervisor: Alejandro Garcia**

**DUTIES:** Must be a detail-oriented individual who can consistently meet deadlines and work well within a team environment. Good verbal and written communication skills. The ideal candidate needs to be flexible, methodical and able to think of alternative routes to problem solving. Duties will be performed with significant independence. Must possess extensive knowledge of data collection, data transmission and data correction procedures in order to complete monthly State reporting. The ideal candidate will also need to take information from different locations/software to compare, correct and/or provide feedback to multiple staff within the agency.

**QUALIFICATIONS:** High school diploma or equivalent. Computer skills are required. Must demonstrate ability in data analysis and transformation to read and manipulate RAW text data files. Requires knowledge in MS Office Products Excel and Word. Experience with Electronic Health Records is preferred. Familiarity with databases such as Access, MySQL, MSSQL is a plus but not required. (10/1)

# **COLONIAL Campus**

## CRISIS STABILIZATION UNITS

### **\*ACUTE CARE CLINICIAN (1-FT)**

**Supervisor: Jaislee Spina**

**DUTIES:** This highly position will demonstrate clinical excellence to both children and adult co-occurring populations by providing various voluntary and involuntary assessments, triaging patient's needs, incident reporting, data collection, outcomes, discharge planning, and risk management across all Acute Care programs. This Acute Care Clinician will primarily be based in the ACSU program and will be crossed-trained to effectively assist with coverage as needed in the CCSU/JARF, ES and Detox programs.

**QUALIFICATIONS:** Requires a Bachelor's degree from an accredited college or university in social work, clinical psychology, counseling, or related field with at least 2 years' experience in a behavioral health setting. ***\*Must have completed at least 1 year of required years as a Clinician at SalusCare.*** Must have excellent multitasking and communication skills to successfully provide high quality co-occurring clinical services across varying programs in multiple locations. Requires a valid FL driver's license with a good driving record, and current auto insurance. CAP certification preferred, but not required. (9/10)

## CRISIS STABILIZATION UNITS (contd.)

### **\*ACUTE CARE RN (Children's Unit, 1-FT 32hrs/wk. Saturday / Sunday 7am-7pm & Monday 3pm-11pm)**

**Supervisor: Paula Thompson**

**DUTIES:** Are you looking to make a difference in the lives of your patients? Is helping your patient to achieve positive outcomes at discharge important to you? Does working with a staff of dedicated employees and some of the best nurses in Lee County sound appealing to you? If so then your employment search may have just ended. We are looking for an RN to work on our adult crisis units as part of a multi-disciplinary team, providing nursing care, documentation of nursing care and behavioral observation using our EMR, completing nursing assessments, and medication administration. Our preference is to promote from within and our staff retention is high. Come and talk to us about our extensive benefit package and our newly revised pay scale and shift differential for night shift.

**QUALIFICATIONS:** Requires a valid Florida RN Licensure and Nursing Degree. Basic computer skills and good communication skills required. Previous detoxification experience and knowledge of substance abuse treatment modalities preferred. Requires the ability to attain competency with the company electronic medical records and use it effectively within the required time frames. (8/27)(9/3)(9/10)

### **\*ACUTE CARE RN OR LPN (Adult Unit, 1-FT 40hrs/wk., 1-FT 36hrs/wk., 1-FT 32hrs/wk. (Mon, Tues, Thurs, Fri 3pm-11pm) 1-FT 36hrs/wk., (2<sup>nd</sup> shift Tue, Thur, & Fri Sat. 9am-9pm) 3<sup>rd</sup> shift, 1-FT 32hrs/wk.) 1-PT 16hrs/wk. (Tuesday 3pm-11pm & Thursday 11pm-7am)**

**Supervisor: Paula Thompson**

**DUTIES:** Are you looking to make a difference in the lives of your patients? Is helping your patient to achieve positive outcomes at discharge important to you? Does working with a staff of dedicated employees and some of the best nurses in Lee County sound appealing to you? If so then your employment search may have just ended. We are looking for an RN **OR** LPN to work on our adult crisis units as part of a multi-disciplinary team, providing nursing care, documentation of nursing care and behavioral observation using our EMR, completing nursing assessments, and medication administration. Our preference is to promote from within and our staff retention is high. Come and talk to us about our extensive benefit package and our newly revised pay scale and shift differential for night shift.

**QUALIFICATIONS:** Requires a valid Florida RN OR LPN Licensure and Nursing Degree. Basic computer skills and good communication skills required. Previous detoxification experience and knowledge of substance abuse treatment modalities preferred. Requires the ability to attain competency with the company electronic medical records and use it effectively within the required time frames. (8/6)

### **\*CLINICIAN II/DISCHARGE PLANNER (1-PT two 10 hour days, 1-PRN)**

**Supervisor: Jaislee Spina**

**DUTIES:** ***NO ongoing case load and NO driving required!!*** Discharge Clinicians work very closely with an interdisciplinary team of Physicians and Nurses to establish a plan for continuity of care preparing patients to be discharged from the Crisis Stabilization Unit. Plans may include conducting family sessions, identifying supports, and linkage to outpatient mental health/substance abuse service in effort to assist a patient in maintaining stability in their own community.

**QUALIFICATIONS:** Requires a BA/BS in a human services field from an accredited university or college. One year of experience in the behavioral health field. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. (4/23)(7/16)

### **\*INPATIENT PSYCHIATRIST (FT Preferred)**

**Supervisor: Dr. Kenneth Carter**

**DUTIES:** Acute Care Psychiatrists perform psychiatric evaluations in acute care settings with an emphasis on the child & adolescent population. They perform medication management, provide consultation, second opinions, and appear in mental health hearings as needed. At the discretion of the Chief Medical Officer and according to census and established medical need for services, Psychiatrists may be assigned to CCSU, Adult CSU, or Emergency Services.

**QUALIFICATIONS:** Must be a graduate from an accredited medical school. Must be Board Eligible in Psychiatry by the American Board of Psychiatry & Neurology (Board Certified preferred). Requires 5 years' post-residency work experience and a demonstrated interest in treating the acute care and child/adolescent population. Must have an active and clear FL medical license and an active DEA certificate. Previous addictions or community mental health experience a plus.

## EMERGENCY SERVICES

### **\*ES CLINICIAN II (1 FT, 1-PRN)**

**Supervisor: Jaislee Spina**

**DUTIES:** *NO ongoing case load and NO driving required!!* Emergency Service Clinicians will conduct mental health and substance abuse clinical assessments in the Emergency Service department including psychosocial, diagnostic reviews, and general triaging of patient emergent needs. Emergency Service Clinicians provides assessments services to children as well as adults. Good understanding of DSM diagnosis preferred. Emergency Services Clinicians formulate treatment plans and outcomes for the state and will utilize an electronic medical record.

**QUALIFICATIONS:** Requires a BA/BS in a human services field from an accredited university or college in social work, psychology, counseling or related field. Must have one (1) year of experience providing direct care services in a behavioral health setting. Co-occurring experience preferred. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. (6/25)

### **\*INTAKE SPECIALIST (1-PRN)**

**Supervisor: Kristi Taylor**

**DUTIES:** Provide intake triage of individuals presenting at the Emergency Services department. Assist with accurate preparation of charts and other forms of documentation utilized in the Emergency Services department. Demonstrate willingness to perform other relevant duties as assigned by the supervisor.

**QUALIFICATIONS:** Requires a HS diploma/equivalent and one year clerical or direct-care experience in a health/human services field OR an AA/AS degree in a human services field from an accredited college/university OR completion of the equivalent of 60 semester/credit hours towards a BA/BS degree in a human services field from an accredited college/university. Requires ability to type 30WPM and knowledge of basic computer software Systems. Requires ability to attain competency with the company electronic medical records and use it effectively within the required time frames. (5/14)

## FOOD SERVICES DEPARTMENT

### **\*COOK'S ASSISTANT (1-FT)**

**Supervisor: Richard Dorber**

**DUTIES:** Prepare and service patient meals, maintain kitchen safety, follow menus as written, maintain food temperature logs, for cooler and freezer. Transport food between campuses as necessary. Communicate, understand and respect cultural diversity.

**QUALIFICATIONS:** Requires a HS diploma or equivalent. Ability to read, write and speak English. One year kitchen/cooking experience. Must have a Food Handler Certification or successfully obtain within 90 days of hire. Requires a valid FL driver's license with a good driving record, and current auto insurance. (10/1)

## TECHNICIANS DEPARTMENT

### **\*BEHAVIORAL HEALTH TECHNICIAN II**

**Supervisor: Brian Eger ACSU/CCSU:**

1<sup>st</sup> shift 1-PT 24hrs/wk. (Fri, Sat, Sun) 2<sup>nd</sup> shift, 1-FT 40hrs/wk.(Mon-Fri), 1-FT 32hrs/wk.(Thurs-Sun), PRN

**Supervisor: Tabatha Davis DETOX:**

2<sup>nd</sup> shift, 1-FT (Mon, Wed, Thur, Fri every other weekend), 1-PT 8hrs/wk., (every other weekend), 3<sup>rd</sup> shift 1-PT 8hrs/wk (every other weekend) PRN

**Supervisor: Vanessa Jones-Styles TLC:** PRN

**Supervisor: Morgan Scurry VSC:** 2<sup>nd</sup> shift, 1-FT 32hrs/wk. (Wed-Sat) 2<sup>nd</sup> shift, 1-PT 16hrs/wk. (Wed & Sat), PRN

**DUTIES:** Work on a team of passionate behavioral health technicians making a difference in the lives of adults and children every day. Ensure safety of all patients and staff members by working as a team, carefully monitoring patients, and using verbal de-escalation skills. Effectively engage patients while facilitating recreation and leisure groups, transporting patients (short and long distances), and observing medications on residential campuses. Provide quality care with long-term impacts by assisting patients with activities of daily living, encouraging social recreation, and initiating behavior modification. This position works on various campus locations ensuring exceptional and compassionate care is provided at all times.

**QUALIFICATION:** Requires a HS diploma/equivalent and either 1-yr direct-care experience in a human services field OR the successful completion of the equivalent of 30 semester/credit hours towards an undergraduate degree. Must have general knowledge of co-occurring disorders in order to best serve both target populations (substance abuse and mental health). Must be comfortable working with children and adults and to use verbal and physical interventions (as a last resort) to manage aggression. Requires a valid FL driver's license with a good driving record and current auto insurance.



## TECHNICIANS DEPARTMENT (contd.)

### **\*SENIOR BEHAVIORAL HEALTH TECHNICIAN II**

**Supervisor: Brian Eger ACSU/CCSU:** 3<sup>rd</sup> shift, 1-FT 40hrs/wk. (Sunday-Thursday)

**DUTIES:** Lead a team of behavioral health technicians making a difference in the lives of adults and children every day. Ensure safety of all patients and staff members by working as a team, carefully monitoring patients, and using verbal de-escalation skills. Effectively engage patients while facilitating recreation and leisure groups, transporting patients (short and long distances), and observing medications on residential campuses. Provide quality care with long-term impacts by assisting patients with activities of daily living, encouraging social recreation, and initiating behavior modification. This position works on various campus locations ensuring exceptional and compassionate care is provided at all times.

**QUALIFICATION:** Requires a HS diploma/equivalent or equivalent (AA/AS degree preferred) and two years of experience in a human service field. **Must have completed one year as a BHT at SalusCare with no disciplinary actions within the last six months.** Must have general knowledge of co-occurring disorders in order to best serve both target populations (substance abuse and mental health). Must be comfortable working with children and adults and to use verbal and physical interventions (as a last resort) to manage aggression. Requires a valid FL driver's license with a good driving record and current auto insurance. (9/10)